



Government of West Bengal
Directorate of Forests
Office of the Divisional Forest Officer, Birbhum Division
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Notice Inviting e-Tender No. 02(e)/BIR/SP/Supply of Jute Bag/2020-21
Office of the Divisional Forest Officer, Birbhum Division
Invites e-Tender for the supply of Jute Bag detailed in the table below.
(Submission of Bid through **online**)

e-TENDER FOR SUPPLY OF JUTE BAG IN BIRBHUM FOREST DIVISION,
WEST BENGAL.

The Divisional Forest Officer, Birbhum Division, West Bengal, on behalf of the Governor, West Bengal invites **e-tenders** for Selection of bona fide persons/agencies/companies, including consortium and partnership firms to undertake for the supply of Jute Bag under Birbhum Division as detailed in the table below. [Collection (downloading) and Submission (uploading) of Tender can be made online through the website <https://wbtenders.gov.in> only].

A.

List of Work(s):

| S.L No. | e-Tender Notice No. | Name of work | Location | Estimated Amount Put to tender (Rs.) tentatively | Cost of Tender Paper | Amount of Earnest Money to be deposited (Rs.) | Period of Completion of the work |
|---------|---|--|------------|--|----------------------|---|----------------------------------|
| (1) | (2) | (3) | (4) | (5) | (7) | (8) | (9) |
| 1 | <u>02(e)/BIR/SP/Supply of Jute Bag/2020-21</u> | Supply of Jute Bag at different range under Birbhum Division | All Ranges | Rs. 5,82,937.60 | Rs. 0.00 | Rs. 11,659.00 | 15 days |

****There is no exemption of any kind for any of the eligible contractors towards cost of EMD.**

Divisional Forest Officer
Birbhum Division

A. Schedule of Dates:

| Sl. No. | Activity | Date & Time |
|---------|---|--------------------------------------|
| 1. | <i>Date of uploading of N.I.T. & other Documents (online) (Publishing Date)</i> | <i>02.02.2021</i> |
| 2. | <i>Documents download/Sale start date (online)</i> | <i>02.02.2021</i> |
| 3. | <i>Documents download end date (Online)</i> | <i>09.02.2021 up to 05:00 PM</i> |
| 4. | <i>Bid submission start date (online)</i> | <i>02.02.2021</i> |
| 5. | <i>Bid submission closing (online)</i> | <i>09.02.2021 up to 05:00 PM</i> |
| 6. | <i>Last date of submission of Earnest Money Deposit (EMD) in online</i> | <i>09.02.2021 up to 05:00 PM</i> |
| 7. | <i>Bid opening date for technical proposals (online)</i> | <i>12.02.2021 after 10:30 pm</i> |
| 8. | <i>Date of uploading & Display of Technical Bid Evaluation sheet</i> | <i>To be notified in due course.</i> |
| 9. | <i>Date of opening Financial Bids (Online)</i> | <i>To be notified in due course.</i> |
| 10. | <i>Date of uploading & Display of Financial Bid evaluation sheet along with final rate, after negotiation with all tenderers if necessary</i> | <i>To be notified in due course.</i> |

Last date & time of submission of bids online is : 09.02.2021 up to 05:00 PM

Note:

1. In case of any unscheduled holiday or on days of Bandh or natural calamity on the aforesaid dates, the next working day will be treated as scheduled / prescribed date for the same purpose.
2. The Tender Inviting Authority may change the venue of opening the Technical or Financial Bids in case of exigent circumstances like breakdown of communications link or conditions of force majeure.
3. The Tender Inviting Authority reserves the right to defer the date of opening of either Technical or Financial Proposal or both, if required.



**Divisional Forest Officer
Birbhum Division.**

TERMS & CONDITIONS

e-Tender NIT No 02(e)/BIR/SP/Supply of Jute Bag/2020-21

1. **General Guidance for e-tendering:** Intending tenderers desirous of participating in the e-tender are to log on to the website <https://wbtenders.gov.in> & also to visit [Website](http://www.birbhumforest.in)
2. www.birbhumforest.in for general information.

3. **Registration of Contractors :**

Tenderers willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) from any authorised Certifying Authority (CA) under CCA, Govt of India. (viz. N Code Solution, Safes crypt, e-Mudhra, TCS, MTNL, IDRBT) DSC is given as a USB e-Token. After obtaining the Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

4. **Eligibility for participation:**

Bonafide Contractors including Consortiums and Partnership firms are eligible to participate.

5. **Collection of Tender Documents:**

Tender is to be submitted online and intending tenderers have to download the tender documents from the website given in clause 2 above, directly with the help of the e-Token provided. This is the only mode of collection of tender documents. Details of submission procedure are given below.

5. **Submission of Tenders**

5.1 **General process of submission**

Tenders are to be submitted online through the website stated in Clause 1. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderer are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates of items/percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded should be virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specially take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

5.2 **Technical Proposal**

The Technical Proposal should contain scanned copies and/or declarations in the following standardised formats in two covers (folders).

A. Technical File (Statutory Cover) containing,

i. Tender Form No. A – Form A published with the NIT to be downloaded and then uploaded and digitally signed.

(To be submitted in "Forms" folder)

ii. Notice Inviting Tender (NIT) – The NIT as published is to be downloaded and then uploaded and digitally signed *(to be submitted in "NIT" folder)*

iii. Average annual turnover from contracting business- Scanned copy of Summary statement of average annual turnover from contracting business for a period of last three years, i.e.; 2015-2016, 2016-2017 & 2017-2018 or during the period since formation of the Firm, if it was set up in less than such 3 - year period. *(Vide Form-2). (To be submitted in "Forms" folder)*

(Scanned copy of power of attorney by the competent authority is to be submitted, if the power is delegated for signing the bid to persons other than the applicant.)

Note: Tenders will be summarily rejected if any item in the statutory cover is missing.

B. Document (Non-Statutory Cover)

| Sl. No. | Category Name | Sub-Category | Document Name |
|---------|-----------------|-----------------|--|
| | | | (For details see cl. 6 A-2 of Section - A of ITB & relevant clauses of NIT) |
| A. | CERTIFICATES | CERTIFICATES | 1 P.T. deposit receipt Challan |
| | | | 2 GSTIN Registration Certificate |
| | | | 3 I.T.R. Acknowledgement Receipt |
| | | | 4 I.T. PAN Card |
| | | | 5 Voter ID Card |
| | | | 6 Enlistment Certificate |
| B. | COMPANY DETAILS | COMPANY DETAILS | 1 Proprietorship Firm - Trade Licence. |
| | | | 2 Partnership Firm - Registered Partnership Deed, Registered Power Attorney, Trade licence. |
| | | | 3 Pvt. Ltd. Company - Registration Certificate under company's Act, MOA & AOA, Registered Power of Attorney, Trade licence. |
| | | | 4 Registered Un-employed Engineers and Labour Co-operative Societies Limited. |
| C. | CREDENTIAL | CREDENTIAL | 1 Experience Profile - List of completed Projects of similar nature of 75% completion of work and Bona-fide Contractors including Consortiums and Partnership firms having experience of completion of similar type of work during the last 3 (three) financial years for two contracts of value not less than 50% (fifty percent) each of the estimated project cost |
| | | | 2 Completion Certificate from the concerned Supervisor which is applicable for eligibility in this bid [According to Cl. 6(i) of NIT] |

| | | | | |
|----|------------------|-----------------------------------|---|---|
| D. | EQUIPMENTS | 1. PLANT & MACHINERIES (OPTIONAL) | 1 | Authenticated copy of invoice, challan and way bill (Machinery) |
| | | 2. LABORATORY (OPTIONAL) | 2 | Authenticated copy of invoice, challan and way bill (Laboratory) |
| E. | FINANCIAL (INFO) | WORK IN HAND (OPTIONAL) | 1 | Authenticated copy |
| | | PAYMENT CERTIFICATE | 2 | Only Payment Certificate of work issued by the Concerned Supervisor and not the TDS certificate |
| F. | DECLARATION | STRUCTURE & ORGANISATION | 1 | Details of Structure and Organisation |
| | | AFFIDAVIT | 2 | An affidavit made that no adverse report against the bidder |

C. Submission of Samples:

i. Submission of Samples:, The technical proposal should be supported by submission of samples conforming to the size and specifications. The intending tenderers shall submit **2 samples** of Jute Bag Of the following specification to the **Divisional Forest Officer, Birbhum Division, Suri, Birbhum before 3(three) days of opening of technical bid failing which the financial bid will not be considered for evaluation and the bid will be summarily rejected.** The tenderers are requested to be present during the physical test to be conducted at the office of the Divisional Forest Officer, Birbhum Division, Suri, Birbhum on date and time specified. The specification of Jute Bag.

1. Size 30cm X 20cm X 20cm (Height/Width/Gusset).
2. Made with Jamintara Jute (80 gn lamination).
3. Jute quality (PSI or porter sorting/inches) will be 14/15.
4. Jute colour to be natural (one side) and blue (three sides and bottom).
5. Bleached cotton made handle (body to body length of each handle will be 15) with rope.
6. Three ply polyester colour threads (from Vardhman Threads Ltd./Coats India Ltd.).
7. Specific approved logo will be or multi colour (5 colour) placed by tender inviting authority.
8. **Interested bidders shall be requested to quote their rate per bag only. All applicable taxes will be added with their quoted rate.**

[Note : Failure of submission of any one of the above mentioned documents or Samples will render the tender liable to summary rejection.]

5.3 Financial Proposal

The financial proposal should contain the following document in one cover (folder).

- i) **Bill of Quantities (BOQ):** The tenderer is to quote the rate per bag basis online through computer in the space marked for quoting rate in the BOQ. *(Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the contractor)*

6. Bid Security

Online receipt and refund of Bid Security of e- procurement through State government e- procurement Portal the following procedure to be adopted for deposit of Bid Security (EMD) related to e-procurement of State Govt. Departments. This clause is also applicable for all categories of applicants.

A. Login by bidder

- a) A bidder desirous of taking part in a tender invited by a State Government Office shall login to the e- procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using login ID and password.

b) He will select the tender to bid and initiate payment of pre-defined BID SECURITY for that tender by the selecting from either of the following payments mode.

i) Net Banking (any of the banks listed in the ICICI bank Payment gateway) in case of payment through ICICI Bank Payment Gateway.

ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

B. Payment of Procedure :-

i) Payment by Net Banking (any listed bank) through ICICI Bank payment Gateway.

a) On selection of Net Banking as the payment mode, the bidder will be directed to ICICI Bank payment Gateway webpage (along with a string containing a Unique ID) where he will select the bank through which he wants to do the transaction.

b) Bidder will make the payment after entering his Unique ID and Password of the bank process the transaction.

c) Bidder will receive a confirmation message regarding success / failure of the transaction.

d) If the transaction is successful, the amount paid by the bidder will get credited in the respective pooling account of the State Government maintained with the Focal Point Branch of ICICI bank at R.N. Mukherjee Road, Kolkata for collection of BID SECURITY.

e) If the truncation is failure, the bidder will again try for payment by going back to the first step.

ii) Payment Through RTGS/NEFT

a) On Selection of RTGS/NEFT as the payment mode, the e- procurement portal will show a pre-filled Challan having the details to process RTGS/ NEFT transaction.

b) The bidder will print the challan and use the pre-filled information to make RTGS/ NEFT payment using his Bank account.

c) Once payment is made the bidder will come back to the e- procurement portal after expiry of a reasonable time to enable the NEFT/ RTGS process to complete, in order to verify the payment made and continue the bidding process.

d) If verification is successful, the fund will get credited to the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI bank at R.N. Mukherjee Road, at Kolkata, for collection of BID SECURITY.

e) Hereafter, the bidder will go to e- procurement portal for submission of his bid.

f) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account

C) Refund/ Settlement Process:-

i) After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e- procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful of unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e- procurement portal through bed services.

ii) On receipt of the information from the e- procurement portal, the Bank will refund through an automated process the BID SECURITY of the bidders disqualified at the technical evaluation to the respective bidders bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e- procurement portal by the tender inviting authority.

iii) Once the financial bid evaluation is electronically processed in the e- procurement portal BID SECURITY of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidder's bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e- procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successfully.

iv) If the L1 bidder accepts the LOI and the same processed electronically in the e- Procurement portal BID SECURITY of the L2 bidder will be refunded through an automated process to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) of the L1 bidder is uploaded to the e- procurement portal by the tender inviting authority.

7. Eligibility Criteria *Financial proposal of any contractor will come under the purview of consideration only if all the criteria 7(a), 7(b) & 7(c) mentioned below are fulfilled.*

The prospective bidders shall have satisfactorily completed as a prime agency during the last 3 (three) years (i.e. 2017-18, 2018-19 & 2019-20) from the date of issue of this notice at least two works of similar nature under the authority of State/Central Govt./ Central Govt undertaking /Statutory Bodies constituted under the stature of the Central/ State Govt and having a magnitude of 50% (Fifty percent) of the amount put to tender for similar nature of work (Non Statutory Document)

- a. Bona-fide Contractors including Consortiums and Partnership firms having **experience of completion of similar type of work during the last 3 (three) financial years for two contracts of value not less than 50% (fifty percent) each of the estimated project cost.**

Completion Certificate(s) submitted by the bidder should indicate the gross value of the 100% completed work only. Completion certificates should clearly contain the Name, Designation, Address and contact no of the Officer issuing the credential.

- b. The bidder should also have made profits after taxes for each of these last three financial years.
- c. The bidder or any of their constituent partners shall neither have abandoned any work nor have any of their contracts been rescinded during the last 3 years. Such abandonment or recession will be considered as disqualification towards eligibility.
- d. Tender issuing authority may relax stipulations contained in clauses above in exceptional cases, in the interest of culminating / maturing tender process at the first call, subject to satisfaction of that authority on the competency of the bidder(s) for which such relaxation has been made, upon recording reasons of such relaxation.

8. Important Conditions:

8.1 Completion Certificate

Completion Certificates for fully (100%) completed works during the current year and last three financial years will only be accepted. Certificates issued for partly completed works will not be considered.

8.2 Penalty for suppression / distortion of facts

If any tenderer fails to produce the original hard copies of the documents (if necessary, especially Completion Certificates and audited balance sheets), or any other documents on demand of the Tender Accepting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform of the **Divisional Forest Officer, Birbhum Division** for a period of 3 (Three) years. In addition, his Earnest Money Deposit will be stand forfeited to the state Government. Apart from this, the undersigned may take appropriate legal action against such defaulting tenderer.

8.3 Taxes & duties to be borne by the Contractor

Income Tax, GSTIN, Royalty, Construction Workers' Welfare Cess and similar other statutory levy /cess will have to be borne by the contractor and the rate should be quoted inclusive of all these charges.

8.4 Site inspection before submission of tender

Before submitting any tender, the intending tenderers should make themselves acquainted thoroughly with the local conditions prevailing at site by inspection of the site and taking into consideration all factors and difficulties likely to be involved in the execution of work in

all respect including transportation and delivery of materials, communication facilities, climate conditions, nature of soil, availability of local labour and market rate prevailing in the locality etc. and no claim, whatsoever, will be entertained on these account afterwards. In this connection intending tenderers may contact the office of the **Divisional Forest Officer, Birbhum Division, Suri, Birbhum** between 11.30 hours to 16.30 hours on any working day prior to date of submission of tenders *along with their technical supervisor as mentioned in serial no E under category B of 6.2 as technical proposal.*

8.5 Conditional and incomplete tender

Conditional and incomplete tenders are liable to summary rejection. No correspondence will be entertained in this regard.

9. Opening and evaluation of tender

9.1 Opening of Technical Proposal

- i. Technical proposals will be opened by the **Divisional Forest Officer, Birbhum Division, Suri, Birbhum** or his authorised representative electronically from the website stated in Clause 2.
- ii. Cover (Folder) for Statutory Documents (vide Clause 6.2 A) would be opened first and if found in order, Cover (Folder) for Non -statutory Documents (vide Clause 6.2.B) will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.
- iii. Decrypted (transformed into readable formats) documents of the Non-statutory Cover will be downloaded, by the Tender Accepting Authority.
- iv. The tenderers for which the Technical proposals are found to be in order shall only qualify for opening of financial bid. Technically qualified tenderers will be shortlisted and the shortlist will be uploaded in the website mentioned in clause 2 as per the time schedule given in clause.

9.2 Opening and evaluation of Financial Proposal

- i. Financial proposals of the tenderers declared technically eligible by the Tender Accepting Authority will be opened electronically from the web portal stated in Clause 2 on the prescribed date.
- ii. The encrypted copies will be decrypted and the rates will be read out to the tenderers present at that time. All tenderers who have been shortlisted from the Technical Evaluation may participate in the opening of financial proposal.
- iii. After evaluation of Financial Proposal, by the **Divisional Forest Officer, Birbhum Division, Suri, Birbhum** the final summary result will be uploaded in the web site, containing name of contractors and the rates quoted by them against the work.
- iv. The Tender Accepting Authority, if required, may ask any of the tenderers to submit rate analysis to justify the rate quoted by that tenderer.

10. **Bid Validity:** The Bid will be valid upto 31st March 2021 from the date of Opening of the financial bid opening of the financial bid.

11. Acceptance of Tender

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons and also reserves the right to distribute the work amongst more than one tenderer without assigning any reason.

11.1 Execution of Formal tender after acceptance of tender

The tenderer, whose tender is approved for acceptance, shall within 10 days of the receipt of "Work Order" will have to execute 'Formal Agreement' with the Tender accepting authority in quadruplicate copies.

11.2 Security Deposit

The successful Tenderer to whom a Letter of Acceptance has been issued shall submit within 10(ten) days from the date of Letter of Acceptance, the successful Bidder shall deliver to the Employer a Security Deposit in the form of TR 7 Challan amounting to 3% of the accepted bid value. In case accepted bid value is 80% or less of the estimate put to tender successful bidder have to perform an Additional Performance Security of 10% accepted bid value in the form of Bank Guarantee.. Failure in depositing this amount and / or non-submission within the specified time shall render the contract liable to termination without reference to the contractor and in such case; the deposited earnest money shall stand forfeited to the Government. The original instrument (TR-7 Challan) towards the cost of security deposit under Head of Service 8443-00-109-003-07 Security deposit (Operator ID 65) should be submitted physically by the tenderer to the office of the Divisional Forest Officer, Birbhum Division.

12. Payment

The payment of bill for any work will be made according to the availability of fund and approval of higher authorities.whenever applicable and no claim to delay in payment will be entertained.

Part payment may be done on the basis of satisfactory work progress.

13. Force Measure:

The tenderer/ contractor shall not be considered in default, if delay in delivery occurs due to causes beyond his control, such as natural calamities, civil wars, fire, strike, frost, floods, riot etc. and the contract may be extended for a length of time equal to the period of force measure or at the option of the Tender Inviting Authority, it may be cancelled. Such cancellation would be without any liability whatsoever on the part of Tender Inviting Authority.

14. The undersigned reserves the right to cancel the contract on the ground of unsatisfactory or delayed work and thereby to forfeit the security Deposit in the terms of the agreement.

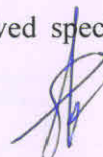
15. All materials to be used as per technical specification and should be approved by the undersigned or his authorised officer before use.

16. The terms and condition mentioned herein shall be deemed to form a part of the agreement.

17. In accordance with the provision of relevant section of Income Tax 1951. Deduction of IT shall be made from the gross value of the bill.

18. As per WB Commercial Tax Rules, deduction all source shall be collected, as admissible, from the work contract amount payable to the dealer for execution of work contract.

19. If any terms and conditions of the tender are altered the same will be notified.
20. Structural design may alter depending on need based at the site and purpose.
21. The acceptance of the tender will be subject to the receipt of approval of higher authority. The undersigned will not be responsible for any loss incurred by a tenderer in the event of non-receipt of Govt. Sanction.
22. All works are to be carried out as per plan, specification and estimate of works subject to Modification made in writing by the undersigned or his authorised officer.
23. **Work order will be issued after the receipt of the fund.**
24. The project work may be extended / increased or reduce in accordance with the availability of fund in question.
25. Quantity of supplied materials to be in accordance with the approved specimen (Sample) and design.



**Divisional Forest Officer
Birbhum Division**

Technical Bid Format

Form A – General Information about the Organization

| Sl. No. | Particulars | Details to be furnished | |
|---|--|-------------------------|---------|
| Details of the Bidder (Organization) | | | |
| 1. | Name | | |
| 2. | Address | | |
| 3. | Telephone | | Fax |
| 4. | E-mail | | Website |
| Details of Authorized person | | | |
| 5. | Name | | |
| 6. | Address | | |
| 7. | Telephone | | E-mail |
| Information about the Organization | | | |
| | Status of Organization (Public Ltd./ Pvt. Ltd/ Institution/ University etc.) | | |
| 8. | Details of Registration of Organization | Date | |
| | | Ref | |
| 9. | Locations and addresses of offices (in India and overseas) | | |
| 10. | Enclose latest VAT Return (Y/N) | | |

Signature of the Bidder with seal

Certificate Regarding Summary Statement of Yearly Turnover from Contractual Business

This is to certify that the following statement is the summary of the audited Balance Sheet arrived from contractual business in favour of

.....
.....

..... for the three consecutive years or

for such period since inception of the Firm, if it was set in less than such three year's period.

| Sl. No | Financial | | Remarks |
|--------------|-----------|---|---------|
| | Year | Turnover rounded up to Rs in lakh (two digit after decimal) | |
| 1. | 2017-2018 | | |
| 2. | 2018-2019 | | |
| 3. | 2019-2020 | | |
| Total | | | |

Average Turnover: In Rs

Note:

1. Average Annual turnover is to be expressed in lakh of rupees, rounded up to two digits after decimal.
2. Average Annual turnover for 3 years is to be obtained by dividing the total turnover by 3.If the Firm was set up in less than 3 year's period, consider the total turnover for the period from inception year to the year 2017-18 and divide by the no. of years.
3. In case, the firm was set up in less than 3 year's period, mention the year of inception in the 'Remarks' column.

Signature of the Bidder with seal

ANNEXURE 1 : LIST OF WORK

| .SL. NO, | Name of Project | Location | Estimated Project Cost (Rs.) | Earnest Money 2% of the Project Cost | Time of delivery of articles | Credential |
|-----------------|--|--|-------------------------------------|---|-------------------------------------|-------------------|
| 1 | Supply of Jute Bag of size 30cm X 20cm X 20cm (Height/Width/Gusset) made with Jamintara Jute (80 gn lamination), Jute quality (PSI or porter sorting/inches) will be 14/15, jute colour to be natural (one side) and blue (three sides and bottom), bleached cotton made handle (body to body length of each handle will be 15) with rope. Three ply polyester colour threads (from Vardhman Threads Ltd./Coats India Ltd.). Specific approved logo will be or multi colour (5 colour) placed by tender inviting authority, interested bidders shall be requested to quote their rate per bag only. All applicable taxes will be added with their quoted rate. | Rampurhat Range, Md. Bazar Range, Sainthia Range, Suri Range Dubrajpur Range Rajnagar Range Bolpur Range | Rs. 5,82,937.60 | 11,659.00 | 15 days | Clause 7 |



**Divisional Forest Officer,
Birbhum Division.**

Additional Terms and Condition:-

1. Notwithstanding anything contained in the form in which the contract is executed the following shall constitute terms and conditions of contract and shall be binding on the contractor.
2. Higher or lower or at par which will apply to all the rates in the Tender Schedule irrespective of whether quantities are entered in the schedule or not i.e. all the items and rates as shown in the schedule with the tendered percentage increase or decrease will be applicable to this tender.
3. The acceptance of the tender including the right to distribute the work between two or amongst more than two tenderers will rest with the competent authority without assigning reason thereof. The accepting authority reserves right to reject any or all tenders without assigning any reason thereof.
4. The Tenderer shall have to comply with the provisions of (a) Contract labour (Regulation & abolition) Rules, 1970 (b) Minimum Wages Act 1948 or the modification thereof or any other laws relating thereto as will be in force from time to time.
5. Divisional Forest Officer, Birbhum Division or his authorised representative shall not entertain any claim whatsoever from the contractor for payment of compensation on account of idle labour on any ground including non-possession of land.
6. The Tender Inviting Authority or the Society shall not be held liable for any compensation due to machines becoming idle for any circumstances including untimely rains, other natural calamities, strike etc.
7. No Price preference will be applicable to W.B. Govt. Undertaking, as per Finance Deptt. G.O. No. 8648-F(Y), dated 12th October 2012.
8. Imposition of any duty / tax rules etc whatsoever of its nature (after work order / Commencement and completion of the work) is to be borne by the tenderer.
9. **No mobilization / secured advance bill will be allowed.**
10. GST/Sales Tax, Cess, Toll Tax, Income Tax, Ferry Charges and other Local Taxes if any are to be paid by the contractor. No extra payment will be made for these. The rates of supply and finished work items are inclusive of these.
11. All working tools and plants will have to be arranged by the contractor at his own cost.
12. The contractor should visit the points of delivery, and satisfy himself of the distance and specifications of the Jute Bag and the condition and nature of works and ascertain difficulties that might be encountered in executing the work, carrying materials to the site of work, availability of drinking water and other human requirements and security etc. The Officer-in Charge may order the contractor to suspend any work that may be subjected to damage by climate conditions. No claim will be entertained on this account.
13. The contractor will have to accept the work program and priority of work fixed by the Officer-in-Charge so that most vulnerable reach and/or vulnerable items be completed before the date needed by him depending upon the field requirement.
14. In case any clarification is required, the interpretation of the Officer-in-Charge will be final.
15. The final acceptance of the tender will be subject to the receipt of approval of higher authorities.
16. Final payment will be made after completion of all works in the field & checking by authorised officer. The authorised officer may check the quality of the Jute Bag supplied at any point of time before submitting the report of completion.

17. Cost of Carriage of materials from go-down to work site should also be included in the rates. No extra payment will be made on this account. Rate should include delivery should be on site of the finished product
18. The undersigned reserves the right to cancel the agreement at any point of time during the execution of the work if it not done as per the specifications or any terms & conditions are violated by the Contractor.
19. The Security Deposit will be released to the Contractor after six (6) months from the date of final payment of the bill if no irregularity is noticed within this period. In case of any irregularity, the Security Deposit will be forfeited in addition to any legal action as deem fit & required.
20. The successful tenderer will not assign any or part of the work(s) to any other contractor/agency.
21. The Divisional Forest Officer, Birbhum Division or his authorised representative will be the Officer-in-Charge in respect of the contract and all correspondences concerning rates, claims, change in specification and/or design and similar important matters will be valid only if made by the Officer-in-Charge. If any correspondence of above tender is made with Officers other than the Officer-in-charge for speedy execution of works, the same will not be valid unless copies are sent to the Officer-in-Charge and approved by him. The instruction given by the Head Divisional Management Unit who has been authorized to carry out the work on behalf of the Officer-in-Charge and his authorised representative shall also be valid regarding specification, supervision, approval of materials and workmanship. In case of dispute, the decision of Officer-in-Charge shall be final and binding.
22. **The Jute Bag has to be supplied on site of delivery and then handed over/supplied/delivered to the authorised representative of the Officer-in-Charge.**
23. Security of unfinished/finished material will lie on Manufactures/Fabrication Agencies/Suppliers under no circumstances any claim will be made for any theft or other problems.
24. Provision for supply of electricity or provision of generator has to be provided by the Manufactures/Fabrication Agencies/Suppliers.
25. Quality of all materials will be thoroughly examined by the Officer in charge or his representative.
26. The acceptance of the tender including the right to distribute the work between two or amongst more than two tenderers will rest with the competent authority without assigning reason thereof. The accepting authority reserves right to reject any or all tenders without assigning any reason thereof.



**Divisional Forest Officer
Birbhum Division**

No 2171(18) / 2-

Dated, Suri, the 01-02-2021

Copy forwarded for information : -

1. The Chief Conservator of Forests, South-East Circle, West Bengal along with two copies of the Tender Notice with the request to return one copy duly approved.
2. The Chief Conservator of Forest, MIS & e-governance, West Bengal to upload in the website www.westbengalforest.gov.in
3. The Sabhadhipati, Birbhum Zilla Parishad.
4. The District Magistrate, Birbhum.
5. The Superintendent of Police, Birbhum.
6. The Karmadakshya, Ban-O-Bhumisanskar SthayeeSamity, Birbhum Zilla Parishad.
7. The Treasury Officer, Birbhum Treasury-I
8. The Divisional Forest Officer, Burdwan, Nadia-Murshidabad & Durgapur Division.
9. The Assist. Divisional Forest Officer, Birbhum Division.
10. All Range Officers (Territorial), Birbhum Division.
11. Notice Board, Birbhum Division.



**Divisional Forest Officer
Birbhum Division**